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General Details

Vacancy No:	CUE:VACANCY_067	**Financial Year**	
Document Date	5/13/2026	**Recruitment Plan ID**	
Requestor No.	0204	**Approval Status**	
Requestor Name	Margaret W Kamoni		

Vacancy Details

Position ID	JD-060	**Establishment**	
Salary Scale	CUE 5	**No. of Openings**	
Seniority Level	Mid-Level	**Target Candidate Source**	
Terms of Service		**Sourcing Method**	

Recruitment Details

Recruitment Reason	PD	**Planned Employment Start Date**	
Justification		**Planned Employment End Date**	
Planned Start Date	4/28/2026	**Applications Closing Date**	
Planned End Date	2/6/2026	**Applications Closing Time**	

Requirements

Category	Description	Requirement Type

Responsibilities

Description
Developing initiatives to identify and mitigate risks in supply chain management at CUE
Analyzing trends and emerging issues in supply chain management and making appropriate recommendations
Updating customer requirements as and when necessary
Compiling information on the unit annual budget
Developing new initiatives to improve operational efficiencies
Analyzing the impact of supply chain management policies and regulations
Ensuring the correct interpretation and application of the Public Procurement and Disposal Act and other statutes, policies, rules, and regulations that may impact on the supply chain management
Coordinating implementation of work plan activities
Verifying lists of prequalified suppliers and other service providers
maintaining procurement records
Providing secretarial services to procurement committees

Work Conditions

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2024/2025

CUE:RECRUIT-016

Released

1

1

Open

2

6/2/2026

6/2/2026

5:00 PM

Substitute Qualification Exist Req	Requirement

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Category

Description