



Vacancy Form

General Details

Vacancy No:	CUE:VACANCY_067	Financial Year
Document Date	5/13/2026	Recruitment Plan ID
Requestor No.	0204	Approval Status
Requestor Name	Margaret W Kamoni	

Vacancy Details

Position ID	JD-060	Establishment
Salary Scale	CUE 5	No. of Openings
Seniority Level	Mid-Level	Target Candidate Source
Terms of Service		Sourcing Method

Recruitment Details

Recruitment Reason	PD	Planned Employment Start Date
Justification		Planned Employment End Date
Planned Start Date	4/28/2026	Applications Closing Date
Planned End Date	2/6/2026	Applications Closing Time

Requirements

Category	Description	Requirement Type
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Responsibilities

Description

- Developing initiatives to identify and mitigate risks in supply chain management at CUE
- Analyzing trends and emerging issues in supply chain management and making appropriate recommendations
- Updating customer requirements as and when necessary
- Compiling information on the unit annual budget
- Developing new initiatives to improve operational efficiencies
- Analyzing the impact of supply chain management policies and regulations
- Ensuring the correct interpretation and application of the Public Procurement and Disposal Act and other statutes, policies, rules, and regulations that may impact on the supply chain management
- Coordinating implementation of work plan activities
- Verifying lists of prequalified suppliers and other service providers
- maintaining procurement records
- Providing secretarial services to procurement committees

Work Conditions



Vacancy Form



2024/2025

CUE:RECRUIT-016

Released



1

1

Open

2



6/2/2026

6/2/2026

5:00 PM



**Substitute
Qualification
Exist Req
Requirement**





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Category

Description
