



Vacancy Form

General Details

Vacancy No:	CUE:VACANCY_056	Financial Year
Document Date	5/13/2026	Recruitment Plan ID
Requestor No.	0204	Approval Status
Requestor Name	Margaret W Kamoni	

Vacancy Details

Position ID	JD-020	Establishment
Salary Scale	CUE 6	No. of Openings
Seniority Level	Mid-Level	Target Candidate Source
Terms of Service		Sourcing Method

Recruitment Details

Recruitment Reason	PD	Planned Employment Start Date
Justification		Planned Employment End Date
Planned Start Date	4/28/2026	Applications Closing Date
Planned End Date	2/6/2026	Applications Closing Time

Requirements

Category	Description	Requirement Type
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Responsibilities



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2024/2025

CUE:RECRUIT-016

Released



4

2

Open

2



6/2/2026

6/2/2026

5:00 PM



**Substitute
Qualification
Exist Req
Requirement**





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Description

Providing information to clients on quality audit and compliance processes

Preparing documents for facilitation of audit and compliance Meetings, trainings and workshops

Compiling processed appeals on quality audit

Making requests and following up on payment of peer reviewers

Updating the data bank on external peer reviewers

Preparing data collection tools

Scheduling Meetings for external quality audit and standards peer reviewers

Developing tools for data collection and for reporting audit outcomes

Developing tools for monitoring and evaluation of Quality Assurance in universities

Organizing site visits for monitoring and evaluating quality assurance in universities

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Work Conditions



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Category

Description
