REPUBLIC OF KENYA

COMMISSION FOR UNIVERSITY EDUCATION
Quality: Our Agenda

Vacancy Form

General Details

Vacancy No:	CUE:VACANCY_056	**Financial Year**	
Document Date	5/13/2026	**Recruitment Plan ID**	
Requestor No.	0204	**Approval Status**	
Requestor Name	Margaret W Kamoni		

Vacancy Details

Position ID	JD-020	**Establishment**	
Salary Scale	CUE 6	**No. of Openings**	
Seniority Level	Mid-Level	**Target Candidate Source**	
Terms of Service		**Sourcing Method**	

Recruitment Details

Recruitment Reason	PD	**Planned Employment Start Date**	
Justification		**Planned Employment End Date**	
Planned Start Date	4/28/2026	**Applications Closing Date**	
Planned End Date	2/6/2026	**Applications Closing Time**	

Requirements

Category	Description	Requirement Type

Responsibilities

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2024/2025

CUE:RECRUIT-016

Released

4

2

Open

2

6/2/2026

6/2/2026

5:00 PM

Substitute Qualification Exist Req	Requirement

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Description

Providing information to clients on quality audit and compliance processes

Preparing documents for facilitation of audit and compliance Meetings, trainings and workshops

Compiling processed appeals on quality audit

Making requests and following up on payment of peer reviewers

Updating the data bank on external peer reviewers

Preparing data collection tools

Scheduling Meetings for external quality audit and standards peer reviewers

Developing tools for data collection and for reporting audit outcomes

Developing tools for monitoring and evaluation of Quality Assurance in universities

Organizing site visits for monitoring and evaluating quality assurance in universities

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Work Conditions

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Category

Description