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General Details

Vacancy No:	CUE:VACANCY_054	**Financial Year**	
Document Date	5/13/2026	**Recruitment Plan ID**	
Requestor No.	0204	**Approval Status**	
Requestor Name	Margaret W Kamoni		

Vacancy Details

Position ID	JD-031	**Establishment**	
Salary Scale	CUE 4	**No. of Openings**	
Seniority Level	Senior-Level	**Target Candidate Source**	
Terms of Service		**Sourcing Method**	

Recruitment Details

Recruitment Reason	PD	**Planned Employment Start Date**	
Justification		**Planned Employment End Date**	
Planned Start Date	4/28/2026	**Applications Closing Date**	
Planned End Date	2/6/2026	**Applications Closing Time**	

Requirements

Category	Description	Requirement Type

Responsibilities

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2024/2025

CUE:RECRUIT-016

Released

2

1

Open

2

6/2/2026

6/2/2026

5:00 PM

Substitute Qualification Exist Req	Requirement

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Description

Coordinating the development and review of the Commission's strategic plans and policies

Monitoring and analyzing expenditure trends in the universities

Coordinating preparation of departmental work plans and compiling annual Commission's work plan

Coordinating setting of performance targets and development of performance contracts

Compiling performance contacts reports to the government

Developing concept papers on critical issues on university education

Monitoring and evaluating existing projects; determining projects' viability and advising on prioritization

Ensuring proper development and maintenance of EMIS

Supervising input of data into the Educational Information Management System (EMIS)

Coordinating statistical analyses and projections and aligning them into corporate strategic plans

Coordinating implementation of the Commissions resource mobilization and development strategy

Coordinating the development of a data base on development partners and donors and their funded projects

Reviewing of policies and strategies for resource mobilization

Coordinating monitoring and evaluation of externally funded projects and programs

Evaluating and prioritizing identified projects for funding

Coordinating preparation of financial reports on funding and resource mobilization

Supervising Investigations and Enforcement programmes, plans and activities

Coordinating the collection, tabulation and recording of data on enforcement and investigations

Investigating complicated cases on non-compliance to the Act, code of conduct and other regulations in liaison with other Government investigation Agencies

Supervising, mentoring and coaching staff

Work Conditions

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Category

Description