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General Details

Vacancy No:	CUE:VACANCY_053	**Financial Year**	
Document Date	5/13/2026	**Recruitment Plan ID**	
Requestor No.	0204	**Approval Status**	
Requestor Name	Margaret W Kamoni		

Vacancy Details

Position ID	JD-051	**Establishment**	
Salary Scale	CUE 4	**No. of Openings**	
Seniority Level	Senior-Level	**Target Candidate Source**	
Terms of Service		**Sourcing Method**	

Recruitment Details

Recruitment Reason	PD	**Planned Employment Start Date**	
Justification		**Planned Employment End Date**	
Planned Start Date	4/28/2026	**Applications Closing Date**	
Planned End Date	2/6/2026	**Applications Closing Time**	

Requirements

Category	Description	Requirement Type

Responsibilities

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2024/2025

CUE:RECRUIT-016

Released

2

1

Open

2

6/2/2026

6/2/2026

5:00 PM

Substitute Qualification Exist Req	Requirement

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Description

Manages design, development and administration of applications and systems, physical or virtual hardware devices, operating systems, monitoring services and directory services for user administration;

Coordinates automation of systems and processes;

Monitors and evaluates performance of ICT systems, and take corrective action where necessary;

Oversees the development of technical specifications for hardware and software;

Manages ICT systems to ensure they comply with regulatory and legal requirements;

Monitors and evaluates performance of staff under him/her;

Mentors and coach staff under him/her;

Manages implementations of decisions made in departmental Meetings

Prepares draft annual ICT Work plan and budget;

Implements the ICT strategic plan and work plan;

Coordinates deployment of systems including training of users;

Implements contracts and service level agreements for provision of ICT goods and services;

Undertakes research on best ICT practices and relevant emerging technologies in order to facilitate adoption for use by the Commission;

Drafts procedures and guidelines for efficient and effective use of ICT systems in the Commission;

Designs and coordinates the implementation of corporate ICT projects, including planning, scheduling, managing and progress reporting for new system implementations.

Work Conditions

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Category

Description