



# Vacancy Form

## General Details

<b>Vacancy No:</b>	CUE:VACANCY_053	<b>Financial Year</b>
<b>Document Date</b>	5/13/2026	<b>Recruitment Plan ID</b>
<b>Requestor No.</b>	0204	<b>Approval Status</b>
<b>Requestor Name</b>	Margaret W Kamoni	

## Vacancy Details

<b>Position ID</b>	JD-051	<b>Establishment</b>
<b>Salary Scale</b>	CUE 4	<b>No. of Openings</b>
<b>Seniority Level</b>	Senior-Level	<b>Target Candidate Source</b>
<b>Terms of Service</b>		<b>Sourcing Method</b>

## Recruitment Details

<b>Recruitment Reason</b>	PD	<b>Planned Employment Start Date</b>
<b>Justification</b>		<b>Planned Employment End Date</b>
<b>Planned Start Date</b>	4/28/2026	<b>Applications Closing Date</b>
<b>Planned End Date</b>	2/6/2026	<b>Applications Closing Time</b>

## Requirements

Category	Description	Requirement Type
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## Responsibilities



# Vacancy Form



2024/2025

CUE:RECRUIT-016

Released



2

1

Open

2



6/2/2026

6/2/2026

5:00 PM



**Substitute  
Qualification  
Exist Req  
Requirement**

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# Vacancy Form

## Description

Manages design, development and administration of applications and systems, physical or virtual hardware devices, operating systems, monitoring services and directory services for user administration;

Coordinates automation of systems and processes;

Monitors and evaluates performance of ICT systems, and take corrective action where necessary;

Oversees the development of technical specifications for hardware and software;

Manages ICT systems to ensure they comply with regulatory and legal requirements;

Monitors and evaluates performance of staff under him/her;

Mentors and coach staff under him/her;

Manages implementations of decisions made in departmental Meetings

Prepares draft annual ICT Work plan and budget;

Implements the ICT strategic plan and work plan;

Coordinates deployment of systems including training of users;

Implements contracts and service level agreements for provision of ICT goods and services;

Undertakes research on best ICT practices and relevant emerging technologies in order to facilitate adoption for use by the Commission;

Drafts procedures and guidelines for efficient and effective use of ICT systems in the Commission;

Designs and coordinates the implementation of corporate ICT projects, including planning, scheduling, managing and progress reporting for new system implementations.

## Work Conditions



# Vacancy Form

Category

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**Description**

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