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General Details

Vacancy No:	CUE:VACANCY_049	**Financial Year**	
Document Date	5/13/2026	**Recruitment Plan ID**	
Requestor No.	0204	**Approval Status**	
Requestor Name	Margaret W Kamoni		

Vacancy Details

Position ID	JD-067	**Establishment**	
Salary Scale	CUE 2	**No. of Openings**	
Seniority Level	Executive	**Target Candidate Source**	
Terms of Service		**Sourcing Method**	

Recruitment Details

Recruitment Reason	PD	**Planned Employment Start Date**	
Justification		**Planned Employment End Date**	
Planned Start Date	4/28/2026	**Applications Closing Date**	
Planned End Date	2/6/2026	**Applications Closing Time**	

Requirements

Category	Description	Requirement Type

Responsibilities

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2024/2025

CUE:RECRUIT-016

Released

5

1

Open

2

6/2/2026

6/2/2026

5:00 PM

Substitute Qualification Exist Req	Requirement

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Description

Providing secretariat services to the Board Audit Committee

Advising Board and Management on Internal Audit policies, strategies, plans and procedures

Formulating and coordinate the implementation of internal audit policies, strategies and plans

Conducting scheduled audit on budgetary performance, financial management, transparency and accountability mechanisms and processes for theCommission

Compiling and issue internal audit reports

Undertaking special audit assignments/investigations assigned by the Board and management from time to time

Setting up and implement systems in accordance with auditing standards

Testing the efficacy of the risk assessment systems

Monitoring and report on the Commission overall risk profile

Supporting various departments in risk profiling

Reviewing correctness and accuracy of accounting reports

Providing independent assurance on risk management process on both design and operation

Assuring risk control effectiveness, efficiency and adequacy and risk management processes

Assessing compliance with applicable laws, regulations, standards, policies and procedures

Providing secretariat services to the Board Audit Committee

Undertaking consulting and advisory services to offer advice and guidance to management in the development of internal control systems

Monitoring implementation of audit recommendations to ensure actions are effectively implemented

Liaising with external auditors and other external assessors/professional institutions

Assess compliance with applicable laws, regulations, standards, policies and procedures

Work Conditions





Vacancy Form

Category

Description