



Vacancy Form

General Details

Vacancy No:	CUE:VACANCY_040	Financial Year
Document Date	5/13/2026	Recruitment Plan ID
Requestor No.	0204	Approval Status
Requestor Name	Margaret W Kamoni	

Vacancy Details

Position ID	JD-012	Establishment
Salary Scale	CUE 4	No. of Openings
Seniority Level	Senior-Level	Target Candidate Source
Terms of Service		Sourcing Method

Recruitment Details

Recruitment Reason	PD	Planned Employment Start Date
Justification		Planned Employment End Date
Planned Start Date	4/28/2026	Applications Closing Date
Planned End Date	2/6/2026	Applications Closing Time

Requirements

Category	Description	Requirement Type
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Responsibilities



Vacancy Form



2024/2025

CUE:RECRUIT-016

Released



1

1

Open

Direct Hire



6/2/2026

6/2/2026

5:00 PM



**Substitute
Qualification
Exist Req
Requirement**





Vacancy Form

Description

Coordinating evaluation of programmes and recommending the same for approval

Coordinating preparation of programme evaluation reports

Providing secretariat services to accreditation committees

Preparing quarterly/annual work plans and procurement plans

Preparing budgets for the department

Preparation of quarterly and annual performance reports

Compiling and preparing peer evaluated programmes for discussion and adoption by the Accreditation Committees

Assessing and recommending evaluated proposals for approval

Coordinating technical/full inspections and preparation of reports;

Preparing quarterly and annual work plans;

Preparing budgets for the department;

Coordinating the preparation of full inspection/accreditation reports;

Coordinating the evaluation of institutional (self-evaluation) reports; and

Providing secretariat services to accreditation committees.

Coordinating evaluation of programmes and recommending the same for approval

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Providing secretariat services to accreditation committees.

Work Conditions



Vacancy Form

Category

Description
